

**Tri-County EITC Coalition  
Free Tax Assistance  
2010 Site Schedule**

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**Berrien County**

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**Benton Harbor, Citizens for World Class Community (CWCC)**  
175 E. Main Street, Benton Harbor, MI

Kick Off: Sat., January 30 from 9 – 1pm

**Tuesday & Thursday, 4 - 8 pm**  
February 4, 11, 18, 25  
March 4, 11, 18, 25  
April 1, 8, 13

**Saturday, 9 am –1 pm**  
February 6, 20  
March 6, 20  
April 3

**Niles District Library**  
620 East Main Street, Niles, MI 49120-2690

Kick Off: Sat., January 30 from 1 – 4pm

**Monday, 4:30pm - 8 pm**  
February 1, 8, 15, 22  
March 1, 8, 15, 22, 29  
April 5, 12

**Saturday, 1 – 5pm**  
Feb 13, 27  
March 13, 27  
April 10

**Other Sites :**

**Andrews University  
Pioneer Memorial Church**  
8655 University Boulevard  
Berrien Springs, MI 49103  
Tues, Mar 2, 9 4 – 8pm

**Andrews University  
Chan Shun Hall**  
4185 E. Campus Circle Dr.,  
Berrien Springs, MI 49104  
Wed, Mar 17 & Tues, Mar 23, 4 – 8pm

**New Troy Community Center**  
13372 California Road  
New Troy, MI 49119  
February 23 (Tues)

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**Cass County**

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**Cass County District Library**  
319 North M-62, Cassopolis

**Tuesday, 4 – 7pm**  
February 9, 16, 23

**Thursday, 4 – 7pm**  
February 4, 11, 18, 25  
March 4, 11, 18, 25  
April 1, 8, 15

**Saturdays, 9am – 12pm**  
February 6, 13, 20, 27  
March 13, 27  
April 10

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**Van Buren County**

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**Department of Human Services**  
57150 CR 681, Hartford  
Monday-Friday, 10am –2pm

**Lake Michigan College**  
125 Veterans Blvd., South Haven  
**Saturday, 9am—3pm**  
February 6, 13, 20  
March 13, 20, 27  
April 10

**Van Buren ISD Tech Center**  
250 South Street, Lawrence  
**After February 22**  
By appointment only  
Call Ron Bishop at 269-539-5279

**United Way of Van Buren County**  
181 W. Michigan Ave, Suite 4, Paw Paw

**Tuesday, 3-6pm**  
February 2, 9, 16, 23  
March 2, 9, 16, 23, 30  
April 6

**Thursday, 3--6pm**  
February 4, 11, 18, 25  
March 4, 11, 28, 25  
April 1, 8

**Saturday, 9am—3pm**  
February 6, 13  
March 6, 13  
April 3, 10

**Other Sites**

**Covert Township Hall**  
73292 34<sup>th</sup> Ave., Covert

Wed, Feb 17 & Mar 3; 3—7pm

**Bangor City Hall**  
257 W. Monroe, Bangor

Thur, Mar 4 & Wed, Mar 10; 3—7pm

**Hartford 24 W. Main, Hartford —HIS  
Place**

Feb 27, Mar 6, Apr 3 (Sat) 9am—3pm

## **HELPFUL INFORMATION**

**Please remember to bring the following items with you when you visit one of the tax preparation sites:**

- Valid picture ID, such as a Driver's License or Michigan State ID
- A copy of last year's tax return (2008), if you have one
- Social Security numbers of everyone listed on the return. Social Security cards are necessary to ensure the information is copied correctly onto the tax return
- W-2 forms from all 2009 jobs
- All 1099 forms for you or anyone in your household who received unemployment insurance benefits or bank account interest, or other forms of income not included in your W-2
- Any statements received from a mortgage company during 2009, or name and address of your landlord and the amount of rent paid
- Property tax receipts or bills of taxes paid in 2009
- IRS notices or letters sent to you or someone in your household during 2009
- For the Home Heating Tax Credit Heating bills for 2009; or contact your utility provider for amount spent in 2009
- If you have an Individual Tax Identification Number (ITIN), bring your ITIN card sent to you by the IRS
- If you are claiming a First Time Homebuyers Credit or a Long-Time Resident Credit, bring a copy of your closing statement to be filed with your return
- If you are claiming a Residential energy credit for work done on your home, bring your invoices
- If you are claiming a New Motor Vehicle credit, please bring your invoice to prove that it was purchased after February 16, 2009
- If you are a divorced or separated parent, and you are the non-custodial parent of an eligible child who is a dependent, please bring a Form 8332 signed by the custodial parent
- Routing number and account number from your bank for your refund to be directly and quickly deposited in your account. If you don't have a bank account at this time, a representative of a local bank at some of the sites that will assist you to open an account for this purpose
- If you have received assistance from the Department of Human Services in 2008, bring your annual Department of Human Services statement
- Receipts for child care expenses

**General Questions? Call: 1-800-310-5454.**