

Head Start Annual Report (February 1, 2010-June 1, 2011) ***Niles Community Schools—Delegate Agency to Tri-County Head Start***

Mission:

Working in partnership with families, Northside Child Development Center will provide a positive beginning to public education.

Vision:

Working collaboratively with parents and community members we will implement a model early childhood center that positively impacts children and their families, through the use of research-based, developmentally appropriate curriculum and strategies.

Our philosophy and beliefs:

- Parents are their children's first and most important teachers, and need to be encouraged to become involved in all aspects of the program.
- All children can learn.
- A research based, multi-sensory, integrated curriculum, following “Early Childhood Standards of Quality for Prekindergarten” is critical to success.
- Highly educated/ qualified teachers are critical in the educational success of preschool children.
- A positive, caring classroom environment, responsive to individual children's needs, in all areas of development, is essential for success.
- Positive relationships with children, parents, and the community are key components in the program's overall success.
- Head Start is a comprehensive program, dedicated to assisting children and their families in becoming successful, contributing members of our community and society.

Funded Enrollment:

2009-2010: 68 center-based (4 year olds)

2010-2011: 68 center-based (4 year olds)

Total Number of Children and Families Served:

2009-2010: 72 children, 72 families

2010-2011: 73 children, 72 families

Percentage of Eligible Children Served:

2009-2010: 96 %

2010-2011: 97%

Average Monthly Attendance:

2009-2010: 91%

2010-2011: 92%

Most Recent Federal Review

Our federal review was conducted in October 2011. The grantee and delegate program received the federal review report in March, 2011. The noncompliance items, as specifically related to the delegate program, were as follows:

PART 1304—Program Performance Standards for Operation of Head Start Programs by Grantees and Delegate Agencies--1304.51 (I) (2) Management Systems and Procedures. The federal report states: “The Northside Child Development Center delegate was monitored monthly. A detailed log was maintained to document all findings and follow-ups. If issues were not resolved promptly, the matter was forwarded to the Niles School System Superintendent. An observation in the multipurpose room at the Northside Child Development Center found the slide had protective blue matting surface on either side of

the slide; however, protective surfacing at the chute exit was missing, and there was a concrete floor under the carpeting. The slide was 5 feet high. In an interview, the Principal and Deputy Director of Head Start stated there was never protective surfacing at the bottom of the slide. The grantee's delegate monitoring procedures did not detect and address the safety issue.” and

PART 1304—Program Performance Standards for Operation of Head Start Programs by Grantees and Delegate Agencies—1304.53 (a) (10) (x) Facilities, Materials and Equipment. The federal report states: The grantee did not ensure the selection of playground surfaces minimized the possibility of injury to children. An observation in the multipurpose room at the Northside Child Development Center delegate found the slide had protective blue matting surface on each side; however, protective surfacing at the chute exit where children landed was missing, and there was a concrete floor under the thin carpeting that had no padding underneath. The slide was 5 feet high. In an interview, the Principal and Deputy Director of Head Start stated there was never protective surfacing at the bottom of the slide. The grantee did not ensure the playground surface at its Northside Child Development Center delegate minimized the possibility of injury to children; therefore, it was not in compliance with the regulation.”

Delegate Corrective Action Plan and plan implementation: “The slide was permanently removed from the Northside Child Development Center all-purpose room on March 11, 2011. Photographs were taken to document the removal of the slide. A copy of the federal review report and this corrective action plan were sent to Mr. Richard Weigel, Niles Community Schools Superintendent, on March 14, 2011.”

The delegate Parent Policy Committee and Niles Community Schools Board of Education approved the written corrective action plan. The PPC approval was on March 17, 2011, and the Board of Education approval was on March 21, 2011. There is evidence of both approvals in meeting minutes.

A follow up review by the Region V office, and federal reviewers is scheduled to take place on August 8, 2011 and August 9, 2011. The review team will be visiting/ reviewing both the grantee and delegate programs.

Health:

2009-2010:

- 100% of children received a physical exam.
- 14% of these children needed medical treatment.
- 100% of children needing medical treatment received medical treatment

2010-2011

- 100% of children received a physical exam.
- 15% of these children needed medical treatment.
- 100% of children needing medical treatment received medical treatment

Dental:

2009-2010:

- 97% of children received a dental exam.
- 32% of these children needed dental treatment.
- 100% of the children needing dental treatment received needed treatment.

2010-2011

- 100% of children received a dental exam.
- 23% of these children need dental treatment.
- 94% of the children needing dental treatment have received dental treatment.

Nutrition:

2009-2010:

- *All families were given the opportunity to complete a Nutrition Survey that is utilized in menu and activity planning
- *Seven parents/caregivers received nutrition information based upon specific nutrition issues identified by families:
 - ~ 5 picky eaters
 - ~ 1 lactose intolerance
 - ~ 1 BMI for age percentile >95%

2010-2011:

- *All families were given the opportunity to complete a Nutrition Survey that is utilized in menu and activity planning
- *Fourteen parents/caregivers received information based upon specific nutrition issues identified by families:
 - ~ 5 picky eaters
 - ~ 1 failure to thrive
 - ~ 1 lactose intolerance
 - ~ 3 food allergies
 - ~ 4 balanced diet

Education—Child Outcomes 2010-2011

Note: The percentage indicates the percentage of children who demonstrate *mastery* of goals in that domain *100% of the time*.

<u>Domain of learning + Outcome #</u>	<u>Fall 2010</u>	<u>April 2011</u>	<u>Growth over 6 mos</u>
Literacy—sounds, rhyme (# 6)	4.41%	85.07%	+ 80.66%
Literacy—beginning sound (#7)	0%	82.09%	+ 82.09%
Literacy—recognize word as unit of print (#9)	5.88%	94.03%	+ 88.15%
Literacy—recognizing 10 letters (#11)	0%	79.1%	+ 79.1%
Math—counting 10+ objects (#13)	13.24%	89.55%	+ 76.31%
Math—identifying shapes (#15)	17.65%	91.04%	+ 73.39%
Fine Motor --writing, scissors (#19)	8.82%	92.54%	+ 83.72%
Gross Motor—ball play (#20)	17.65%	97.01%	+ 79.36%
Social—appropriate interaction with others (#24)	60.29%	97.01%	+ 36.72%

Comparison between 2009-2010 and 2010-2011 “growth” data:

All of the above outcomes were measured in both 2009-2010, and 2010-2011. The students are new each year, as the delegate serves only four year olds. When comparing the “growth” data on all of the above outcomes, the growth in 2009-2010 compared to 2010-2011 was within three percentage points. In other words, we are consistent with the amount of growth we see from the beginning of the year to the end of the year for most outcomes. In addition, in the academic areas, the growth is significant from year to year (between 73% and 88% growth for each outcome).

There are three of the above outcomes for which there is more than a 3% discrepancy in student achievement growth when comparing the 2009-2010 program year to the 2010-2011 program year. Specifically:

- ~ Student growth in the area of recognizing a word as a unit of print was 7.27% greater in the 2010-2011 school year;
- ~ Student growth in the area of understanding beginning sounds was 7.61% less in the 2010-2011 school year; and
- ~ Student growth in recognition of beginning sounds was 9.98% greater in the 2010-2011 program year.

Mental Health Services :

Our mental health professional was/ is on site four days per week throughout the program year. The mental health professional conducts a minimum of two formal mental health observations in each classroom throughout the year, with follow-up as necessary. She provides training

for staff and parents, teaches preventative lessons based on classroom need, consults with parents, consults with staff, observes individual children, and works with individual children as needed. The mental health professional participated in the CLASS training, and is a reliable observer for that instrument. She uses some of the class domains and dimensions when she conducts formal mental health observations. Specifically, she considers the domain of Emotional Support (positive climate, negative climate, teacher sensitivity, and regard for student perspective); and Classroom Organization (behavior management). This has provided additional focus for the mental health observations.

	<i>2009-2010</i>	<i>2010-2011</i>
Number of children for whom the MH professional consulted with staff.....	5	9
Number of children for whom the MH professional consulted with parents.....	6	5
Number of children for whom the MH professional facilitated a mental health referral outside of Head Start.....	1	1

Children with Disabilities:

2009-2010: Eleven students (16 % of funded enrollment) qualified for and received special services weekly. All eleven students had an active/ formal IEP.

2010-2011: Eleven students (16 % of funded enrollment) qualified for and received special services weekly. All eleven students had an active/ formal IEP.

Transitioning:

To assist children (and their parents) with the transition into the Head Start classroom, we:

- Conducted two preschool registrations in the spring of 2010 and 2011. Parents received a checklist of all information needed in preparation for Head Start. Classroom staff, family staff, the health department, and management staff were available to provide information, answer questions, and assist with the transition;
- Conducted a one-on-one interview with each family;
- Held a parent-student orientation the day before busing began. Parents and students met with the director, met with the classroom staff, engaged with other children/ parents in the classroom, toured the building, and met the child's bus driver and monitor;
- Provided a "Boo Hoo Breakfast" for the parents on the first day of busing in the Parent Room. Parents had the opportunity to meet staff and other parents, receive tips on how to make the transition easier, and received a "boo hoo" survival kit;
Teachers and instructional assistants made a home visit to 100% of the homes before the first day of school. This alleviated fears, allowed the child to meet classroom staff on their home "turf", and provided the opportunity for the beginning of developing relationships and trust; and
- Provide a "parent room" that is open to parents Monday through Friday, 8:00 A.M.-4:30 P.M. The Head Start Deputy Director, Family Services Worker, and Health/ Family Services Worker are available to assist families with individual needs, and to provide resources in a personal and professional manner.

To assist with helping children (and their parents) with the transition to Kindergarten, we:

- Invited parents to participate with their children in a school-wide "field day" at the end of each year. Preschool and kindergarten students and parents had the opportunity to engage in fun, interactive,

- activities together;
- Prepared a calendar of summer transition activities and distributed it to all families;
- Provided the opportunity for students to visit kindergarten classrooms in the building in the spring;
- Hosted a school-wide carnival in May 2010 and 2011. Kindergarten and preschool families participated together;
- Held two kindergarten registrations in the spring of 2010 and 2011. All Niles Community Schools principals, assistant principals, and kindergarten teachers attend, so that parents have the opportunity to meet staff and ask questions. The parents receive a detailed packet informing them of all needed paperwork;
- Hosted a parent-student orientation the first day of school in September 2009 and September 2010. Kindergarten students attended school with their parents; and
- School files are transferred flawlessly, because the delegate program is a school district. A transition summary (preschool to kindergarten) is included in each child's cumulative school folder. Parents provide input for the transition summary during the final home visit each year. Parents sign the summary.

Amount of public and private funds received

The source of the funding is Niles Community Schools and parents of the children in the Head Start Program. The amount of funding provided by public and private entities is presented in the reports titled “Non-Federal Share (In-Kind) February 2010 through January 2011”, “Non-Federal Share (In-Kind) February 2011 through June 1, 2011”, and “Delegate Monthly Financial Report (1.84% COLA and QI)”. The non-federal share for the grant year 2/1/10 – 1/31/11 was \$134,213.03. As of 6/1/11, the non-federal share (in-kind) was \$45,703.36 for the current budget year. The amount of funding received from the Federal Government as funds from American Recovery and Reinvestment Act (ARRA) during 2/1/10 – 1/31/11 was \$28,265 and the amount used was \$28,180.42.

Budget Expenditures 2/1/2010-6/1/2011

For the grant year 2/1/10 – 1/31/11, the total budget was \$397,403 and the total expenditures were \$393,652.51. See “Delegate Budget February 2010 through January 2011” and “Delegate Expenditures February 2010 through January 2011” for budget and expenditure details. For the budget year 2/1/11 – 1/31/12, the total budget was \$400,296 and the total expenditures as of 6/1/11 were \$134,511.74. See “Delegate Budget February 2011 through January 2012” and “Delegate Expenditures February 2011 through June 1, 2011” for budget and expenditure details.

Proposed Budget for the Fiscal year 2/1/2012-1/31/2013

The proposed budget (Head Start funding) for 2/1/2012-1/31/2013 is \$395,621 for PA 22 and \$4,675 for PA 20. This is based on the grantee-delegate contract signed in June, 2011. This is identical to the budget for the fiscal year 2/1/2011 through 1/31/2012. Please review “Delegate Budget February 2012 through January 2013”.

Results of Financial Audit:

The audit was conducted by Scarpone & Company, P.C. for the school year (and Head Start program year) 2009 – 2010. There were no findings of non-compliance. The audit states: “The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards”.

Family Support/ Parent Involvement:

Number of families receiving resources or referrals. If there are two numbers beside an item, home packet training materials were sent to all Head Start families, and the second number indicates the number of individual families who asked for additional resources.

	<i>2009-2010</i>	<i>2010-2011</i>
Emergency/ Crisis.....	10.....	0
Housing.....	8.....	11
Transportation Assistance.....	1.....	0
Mental Health Services..+ packet.....	72+6.....	72+5

Family Support/ Parent Involvement (cont.)

	<i>2009-2010</i>	<i>2010-2011</i>
ESL.....	0.....	3
Adult Education + packet (orientation folder).....	72+13.....	72+11
Job Training (MI Works).....	12.....	7
Substance Abuse Assistance.....	0.....	0
Child Abuse & Neglect Assistance.....	4.....	3
Domestic Violence.....	72.....	72
Child Support Assistance.....	0.....	0
Health Education (Dental Packet).....	72+7.....	72+8
Parenting Education.....	72+16.....	72+19
Participation in Fatherhood Activities.....	25.....	39
Divorce.....	2.....	6
Child Care.....	5.....	3
 Families participating in Family Partnership Agreements/ setting goals.....	 82%.....	 85%

**Non-Federal Share (In-Kind)
FEBRUARY 2010 THROUGH JANUARY 2011**

	Personnel*	Space	Total
2/28/10	1,148.10	9,789.25	10,937.35
3/31/10	1,782.74	9,789.25	11,571.99
4/30/10	1,585.63	9,789.25	11,374.88
5/31/10	1,279.60	9,789.25	11,068.85
6/30/10	-	9,789.25	9,789.25
7/31/10	-	9,789.25	9,789.25
8/31/10	-	9,789.25	9,789.25
9/30/10	2,276.53	9,789.25	12,065.78
10/31/10	2,026.97	9,789.25	11,816.22
11/30/10	2,364.48	9,789.25	12,153.73
12/30/10	2,408.29	9,789.25	12,197.54
1/31/11	1,869.69	9,789.25	11,658.94
	<u>16,742.03</u>	<u>117,471.00</u>	<u>134,213.03</u>

* Please note: Personnel is defined as non-professional and behavioral specialist

**Please note: Space is donated by Niles Community Schools

**Non-Federal Share (In-Kind)
FEBRUARY 2011 THROUGH JUNE 1, 2011**

	Personnel*	Space**	Total
2/28/11	2,617.77	9,789.25	12,407.02
3/31/11	1,456.97	9,789.25	11,246.22
4/30/11	1,269.11	9,789.25	11,058.36
5/31/11	1,202.51	9,789.25	10,991.76
	<u>6,546.36</u>	<u>39,157.00</u>	<u>45,703.36</u>

* Please note: Personnel is defined as non-professional and behavioral specialist

**Please note: Space is donated by Niles Community Schools

**DELEGATE MONTHLY FINANCIAL REPORT
(1.84% COLA AND QI)
FEBRUARY 2010 THROUGH JANUARY 2011**

<u>COST CATEGORY</u>	<u>TOTAL BUDGET</u>	<u>YEAR TO DATE</u>	<u>BUDGET BALANCE</u>	
<u>ADMINISTRATIVE</u>				
Adm Salaries COLA	394.23	394.23	0.00	
Adm Fringe COLA	96.91	96.91	0.00	
TOTAL ADMIN.	491.14	491.14	0.00	2%
<u>PROGRAM</u>				
Non Adm Salaries COLA	3,646.66	3,646.66	0.00	
Non Adm Fringe COLA	896.45	896.45	0.00	
Non Adm Salaries QI	7,927.21	7,927.21	0.00	
Non Adm Fringe QI	1,948.51	1,948.51	0.00	
Training or Staff Dev. QI	12,305.31	12,220.73	84.57	
Other QI	1,049.73	1,049.73	0.00	
TOTAL PROGRAM	<u>27,773.86</u>	<u>27,689.28</u>	<u>84.57</u>	
GRAND TOTAL	<u><u>28,265.00</u></u>	<u><u>28,180.42</u></u>	<u><u>84.57</u></u>	

DELEGATE BUDGET
February 2010 through January 2011

<u>COST CATEGORY</u>	Grand Total 2/1/10 to 1/31/11			
	PA 22	PA 20	TOTAL	
<u>ADMINISTRATIVE</u>				
<u>Personnel</u>				
Adm Salaries	20,340.62		20,340.62	*
<u>Fringe Benefits</u>				
Adm Fringe	5,889.81		5,889.81	*
<u>Travel</u>				
Staff Out-of-Town Travel	0.00	0.00	0.00	*
<u>Supplies</u>				
Supplies	898.33		898.33	
Postage	52.34		52.34	*
<u>Contractual</u>				
Adm. Contr. Services	6,827.38		6,827.38	*
<u>Other</u>				
<u>Training and Staff Development</u>				
Training Costs		54.62	54.62	*
<u>Local Travel</u>				
Travel (in district)	0.00	0.00	0.00	
TOTAL ADMIN.	34,008.48	54.62	34,063.10	9%
<u>PROGRAM</u>				
<u>Personnel</u>				
Non Adm Salaries	218,855.71		218,855.71	*
<u>Fringe Benefits</u>				
Non Adm Fringe	100,327.77		100,327.77	*
<u>Travel</u>				
Staff Out-of-Town Travel	1,900.00	2,757.46	4,657.46	*
<u>Contractual</u>				
Non Adm Contr. Serv.	13,253.17		13,253.17	*
Contractual	976.02		976.02	*
Health/Dent/Nutr/Mental Health	2,134.71		2,134.71	
<u>Supplies</u>				
<u>Office Supplies</u>				
Postage	306.75		306.75	*
Classroom Supplies	1,079.72		1,079.72	
<u>Child and Family Service Supplies</u>				
Parent Room Supplies	1,044.87		1,044.87	
<u>Other Supplies</u>				
Membership Dues	652.28		652.28	*
Field Trips/Assemblies	180.00		180.00	
Other Supplies	2,258.92		2,258.92	
<u>Other</u>				
<u>Training and Staff Development</u>				

Training Costs	1,862.92	1,862.92	*
<u>Local Travel</u>			
Travel (in district)	500.00	500.00	
Fuel	5,455.83	5,455.83	*
<u>Nutrition Services</u>			
Meals	4,655.98	4,655.98	*
<u>Parent Services</u>			
Parent Club/PPC	290.61	290.61	
Parent Club Events/Par Trngs	917.21	917.21	
Family/Student/Com.Serv.	3,154.09	3,154.09	*
<u>Publications/Advertising/Printing</u>			
Recruitment	775.88	0.00	775.88
TOTAL PROGRAM	358,719.52	4,620.38	363,339.90
GRAND TOTAL	392,728.00	4,675.00	397,403.00

DELEGATE EXPENDITURES

February 2010 through January 2011

<u>COST CATEGORY</u>	Grand Total			
	2/1/10 to 1/31/11			
	PA 22	PA 20	TOTAL	
<u>ADMINISTRATIVE</u>				
<u>Personnel</u>				
Adm Salaries	20,305.76		20,305.76	*
<u>Fringe Benefits</u>				
Adm Fringe	5,783.09		5,783.09	*
<u>Travel</u>				
Staff Out-of-Town Travel	0.00	0.00	0.00	*
<u>Supplies</u>				
Supplies	898.33		898.33	
Postage	52.34		52.34	*
<u>Contractual</u>				
Adm. Contr. Services	6,827.38		6,827.38	*
<u>Other</u>				
<u>Training and Staff Development</u>				
Training Costs		54.62	54.62	*
<u>Local Travel</u>				
Travel (in district)	0.00	0.00	0.00	
TOTAL ADMIN.	33,866.90	54.62	33,921.52	9%
<u>PROGRAM</u>				
<u>Personnel</u>				
Non Adm Salaries	215,977.33		215,977.33	*
<u>Fringe Benefits</u>				
Non Adm Fringe	99,696.38		99,696.38	*
<u>Travel</u>				
Staff Out-of-Town Travel	1,873.70	2,733.79	4,607.49	*

<u>Contractual</u>			
Non Adm Contr. Serv.	13,253.17	13,253.17	*
Contractual	967.57	967.57	*
Health/Dent/Nutr/Mental Health	2,134.71	2,134.71	
<u>Supplies</u>			
<u>Office Supplies</u>			
Postage	306.75	306.75	*
Classroom Supplies	1,079.72	1,079.72	
<u>Child and Family Service Supplies</u>			
Parent Room Supplies	1,044.87	1,044.87	
<u>Other Supplies</u>			
Membership Dues	652.28	652.28	*
Field Trips/Assemblies	180.00	180.00	
Other Supplies	2,258.92	2,258.92	
<u>Other</u>			
<u>Training and Staff Development</u>			
Training Costs	1,862.92	1,862.92	*
<u>Local Travel</u>			
Travel (in district)	465.99	465.99	
Fuel	5,449.11	5,449.11	*
<u>Nutrition Services</u>			
Meals	4,655.98	4,655.98	*
<u>Parent Services</u>			
Parent Club/PPC	290.61	290.61	
Parent Club Events/Par Trngs	917.21	917.21	
Family/Student/Com.Serv.	3,154.09	3,154.09	*
<u>Publications/Advertising/Printing</u>			
Recruitment	775.88	0.00	775.88
TOTAL PROGRAM	<u>355,134.27</u>	<u>4,596.71</u>	<u>359,730.98</u>
GRAND TOTAL	<u>389,001.17</u>	<u>4,651.33</u>	<u>393,652.50</u>

**DELEGATE MONTHLY FINANCIAL REPORT
(1.84% COLA AND QI)
FEBRUARY 2010 THROUGH JANUARY 2011**

<u>COST CATEGORY</u>	<u>TOTAL BUDGET</u>	<u>YEAR TO DATE</u>	<u>BUDGET BALANCE</u>	
<u>ADMINISTRATIVE</u>				
Adm Salaries COLA	394.23	394.23	0.00	
Adm Fringe COLA	96.91	96.91	0.00	
TOTAL ADMIN.	491.14	491.14	0.00	2%
<u>PROGRAM</u>				
Non Adm Salaries	3,646.66	3,646.66	0.00	

COLA			
Non Adm Fringe			
COLA	896.45	896.45	0.00
Non Adm Salaries QI	7,927.21	7,927.21	0.00
Non Adm Fringe QI	1,948.51	1,948.51	0.00
Training or Staff Dev.			
QI	12,305.30	12,220.73	84.57
Other QI	1,049.73	1,049.73	0.00
TOTAL PROGRAM	27,773.85	27,689.28	84.57
GRAND TOTAL	28,264.99	28,180.42	84.57

DELEGATE BUDGET

February 2011 through January 2012

<u>COST CATEGORY</u>	Grand Total 2/1/11 to 1/31/12			
	PA 22	PA 20	TOTAL	
<u>ADMINISTRATIVE</u>				
<u>Personnel</u>				
Adm Salaries	23,707.62		23,707.62	*
<u>Fringe Benefits</u>				
Adm Fringe	6,706.81		6,706.81	*
<u>Travel</u>				
Staff Out-of-Town Travel	1,000.00	1,526.92	2,526.92	*
<u>Supplies</u>				
Supplies	1,000.00		1,000.00	
Postage	100.00		100.00	*
<u>Contractual</u>				
Adm. Contr. Services	8,224.86		8,224.86	*
<u>Other</u>				
<u>Training and Staff Development</u>				
Training Costs		300.00	300.00	*
<u>Local Travel</u>				
Travel (in district)	25.00	0.00	25.00	
TOTAL ADMIN.	40,764.29	1,826.92	42,591.21	11%
<u>PROGRAM</u>				
<u>Personnel</u>				
Non Adm Salaries	222,084.71		222,084.71	*
<u>Fringe Benefits</u>				
Non Adm Fringe	90,655.10		90,655.10	*
<u>Travel</u>				

Staff Out-of-Town Travel	3,000.00	1,848.08	4,848.08	*
<u>Contractual</u>				
Non Adm Contr. Serv.	15,965.90		15,965.90	*
Contractual	3,145.00		3,145.00	*
Health/Dent/Nutr/Mental Health	2,000.00		2,000.00	
<u>Supplies</u>				
<u>Office Supplies</u>				
Postage	370.00		370.00	*
Classroom Supplies	600.00		600.00	
<u>Child and Family Service Supplies</u>				
Parent Room Supplies	800.00		800.00	
<u>Other Supplies</u>				
Membership Dues	750.00		750.00	*
Field Trips/Assemblies	200.00		200.00	
Other Supplies	1,080.00		1,080.00	
<u>Other</u>				
<u>Training and Staff Development</u>				
Training Costs		1,000.00	1,000.00	*
<u>Local Travel</u>				
Travel (in district)	500.00		500.00	
Fuel	5,016.00		5,016.00	*
<u>Nutrition Services</u>				
Meals	4,140.00		4,140.00	*
<u>Parent Services</u>				
Parent Club/PPC	300.00		300.00	
Parent Club Events/Par Trngs	320.00		320.00	
Family/Student/Com.Serv.	3,180.00		3,180.00	*
<u>Publications/Advertising/Printing</u>				
Recruitment	750.00	0.00	750.00	
TOTAL PROGRAM	354,856.71	2,848.08	357,704.79	
GRAND TOTAL	395,621.00	4,675.00	400,296.00	

DELEGATE EXPENDITURES
February 2011 through June 1, 2011

<u>COST CATEGORY</u>	Grand Total			
	PA 22	PA 20	TOTAL	
<u>ADMINISTRATIVE</u>				
<u>Personnel</u>				
Adm Salaries	9,336.24		9,336.24	*
<u>Fringe Benefits</u>				
Adm Fringe	1,800.22		1,800.22	*
<u>Travel</u>				
Staff Out-of-Town Travel	0.00	1,526.92	1,526.92	*
<u>Supplies</u>				

Supplies	0.00		0.00	
Postage	9.69		9.69	*
<u>Contractual</u>				
Adm. Contr. Services	2,408.93		2,408.93	*
<u>Other</u>				
<u>Training and Staff Development</u>				
Training Costs	0.00	300.00	300.00	*
<u>Local Travel</u>				
Travel (in district)	0.00	0.00	0.00	
TOTAL ADMIN.	13,555.08	1,826.92	15,382.00	11%

PROGRAM

<u>Personnel</u>				
Non Adm Salaries	70,832.57		70,832.57	*
<u>Fringe Benefits</u>				
Non Adm Fringe	32,027.93		32,027.93	*
<u>Travel</u>				
Staff Out-of-Town Travel	370.26	803.02	1,173.28	*
<u>Contractual</u>				
Non Adm Contr. Serv.	4,676.15		4,676.15	*
Contractual	159.87		159.87	*
Health/Dent/Nutr/Mental Health	1,000.00		1,000.00	
<u>Supplies</u>				
<u>Office Supplies</u>				
Postage	16.21		16.21	*
Classroom Supplies	153.39		153.39	
<u>Child and Family Service Supplies</u>				
Parent Room Supplies	67.40		67.40	
<u>Other Supplies</u>				
Membership Dues	0.00		0.00	*
Field Trips/Assemblies	0.00		0.00	
Other Supplies	215.11		215.11	
<u>Other</u>				
<u>Training and Staff Development</u>				
Training Costs		350.00	350.00	*
<u>Local Travel</u>				
Travel (in district)	21.53		21.53	
Fuel	3,945.90		3,945.90	*
<u>Nutrition Services</u>				
Meals	2,556.75		2,556.75	*
<u>Parent Services</u>				
Parent Club/PPC	179.58		179.58	
Parent Club Events/Par Trngs	278.60		278.60	
Family/Student/Com.Serv.	1,465.00		1,465.00	*
<u>Publications/Advertising/Printing</u>				
Recruitment	10.47	0.00	10.47	
TOTAL PROGRAM	117,976.72	1,153.02	119,129.74	

GRAND TOTAL 131,531.80 2,979.94 134,511.74

DELEGATE BUDGET

February 2012 through January 2013

<u>COST CATEGORY</u>	Grand Total 2/1/12 to 1/31/13			
	PA 22	PA 20	TOTAL	
<u>ADMINISTRATIVE</u>				
<u>Personnel</u>				
Adm Salaries	23,707.62		23,707.62 *	
<u>Fringe Benefits</u>				
Adm Fringe	6,706.81		6,706.81 *	
<u>Travel</u>				
Staff Out-of-Town Travel	1,000.00	1,526.92	2,526.92 *	
<u>Supplies</u>				
Supplies	1,000.00		1,000.00	
Postage	100.00		100.00 *	
<u>Contractual</u>				
Adm. Contr. Services	8,224.86		8,224.86 *	
<u>Other</u>				
<u>Training and Staff Development</u>				
Training Costs		300.00	300.00 *	
<u>Local Travel</u>				
Travel (in district)	25.00	0.00	25.00	
TOTAL ADMIN.	40,764.29	1,826.92	42,591.21	11%
<u>PROGRAM</u>				
<u>Personnel</u>				
Non Adm Salaries	222,084.71		222,084.71 *	
<u>Fringe Benefits</u>				
Non Adm Fringe	90,655.10		90,655.10 *	
<u>Travel</u>				
Staff Out-of-Town Travel	3,000.00	1,848.08	4,848.08 *	
<u>Contractual</u>				
Non Adm Contr. Serv.	15,965.90		15,965.90 *	
Contractual	3,145.00		3,145.00 *	
Health/Dent/Nutr/Mental Health	2,000.00		2,000.00	
<u>Supplies</u>				
<u>Office Supplies</u>				
Postage	370.00		370.00 *	
Classroom Supplies	600.00		600.00	
<u>Child and Family Service Supplies</u>				
Parent Room Supplies	800.00		800.00	
<u>Other Supplies</u>				

Membership Dues	750.00		750.00 *
Field Trips/Assemblies	200.00		200.00
Other Supplies	1,080.00		1,080.00
<u>Other</u>			
<u>Training and Staff Development</u>			
Training Costs		1,000.00	1,000.00 *
<u>Local Travel</u>			
Travel (in district)	500.00		500.00
Fuel	5,016.00		5,016.00 *
<u>Nutrition Services</u>			
Meals	4,140.00		4,140.00 *
<u>Parent Services</u>			
Parent Club/PPC	300.00		300.00
Parent Club Events/Par Trngs	320.00		320.00
Family/Student/Com.Serv.	3,180.00		3,180.00 *
<u>Publications/Advertising/Printing</u>			
Recruitment	750.00	0.00	750.00
TOTAL PROGRAM	<u>354,856.71</u>	<u>2,848.08</u>	<u>357,704.79</u>
GRAND TOTAL	<u>395,621.00</u>	<u>4,675.00</u>	<u>400,296.00</u>